

Project Manager

Final | 1 March



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Location: Various

Position Reports to: tba

Company Name: Various

Position Summary: The position of Project Manager is responsible for managing all aspects of the project site to ensure deliverability on time and budget – as well to manage all of the resources and provide hands on leadership on site.

Through active participation ensure the Company's activities adhere to the [Responsible Mineral Development](#) philosophy. Implement, enforce and support the highest standards of health, safety & environmental management, local socio-economic interaction & corporate conduct.

Key Result Areas & Specific Responsibilities:

Project Strategy and Appraisal:

- Develop & implement project plans & monitor progress to ensure work undertaken complies with scope & meets operational requirements.
- Ensure clarity of defined project deliverables and that these are achieved.
- Liaison with the Vancouver Based project team, design team, service providers and other contractors on an on-going basis.
- Work closely with other Project Managers to identify and provide input to the planning for all site programs.
- Research, make recommendations and/or implement projects of various size and scope;
- Maintain familiarity with technical operations (drilling program, environmental studies) and be actively engaged with all aspects of sites operations;

Leadership:

- Supervise work and ensure it meets quality, cost & time constraints.
- Closely monitor/review/check project progresses against schedules, deliverables and milestones. Identify and forecast major schedule variances and develop solutions to potential problems of delays.
- Control & optimize the allocation of resources in respect to engineering, supervision & procurement activities across the project site.

Communication:

- Identify & forecast major cost variances as early as possible. Develop solutions to potential over budget issues.
- Responsible for ensuring that all site based contractual matters are properly & effectively negotiated, documented & implemented according to company standards.

Stakeholder Relations:

- Engage within local communities and work with community members and leaders to ensure project is accurately portrayed publicly.
- Manage partner and stakeholder interests.
- Agree and establish reports and communication formats with key stakeholders.
- Ensure delivery of reports and agreed communications is on schedule.

Compliance:

- Ensure the highest standards of health, safety & environmental management are implemented.
- Ensure project site culture is consistent with Company Vision and Values.
- Ensure project site operations are conducted in a culturally and local community sensitive manner, attempting to maximize, where possible, local input.

Other

- Assist with any and all aspects of site operations as needed.
- Participate and contribute in special projects and other related duties as required.

Position Requirements:

Qualifications, Skills & Experience.

- Minimum 5+ years relevant experience in mining or natural resources operations or projects.
- Previous experience managing project sites to time and to budget, with experience in working in projects in remote conditions preferred.
- Proven track record of effective team development and leadership in project management
- Strong commercial acumen.

Characteristics &/or Physical requirements.

- Strong relationship building and interpersonal skills.
- Able to work effectively in a diverse and dynamic environment while developing a strong team.
- Politically astute with the ability to influence at a senior level and externally.
- Culturally adaptable with a track record of working effectively with local communities and government.
- Exceptional oral and written communication skills.

Other Details:

- Travel to project related destinations.